

LUDLOW COUNCIL MEETING
MINUTES

May 11, 2017

Mayor Kenneth Wynn called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Bill Whiteley, Jordan Scheid, Josh Boone, Matt Williams, Tom Amann, and John Gaiser.

ALSO ATTENDING: City Attorney Jeff Otis, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Rob Dreyer, Public Works Project Manager Patrick Walkenhorst, Code Enforcement Officer Tom Garner, and Police Chief Scott Smith

Presentation by David Spatholt of the Urban Design Review Committee

The Committee received two applications for funds from the Façade Program. Annabelle's Flower Shop's request was approved; Circus Mojo's request was tabled until Patrick Snadon can review the building materials for the proposed marquee and meet with Paul Miller. There is no deadline to submit an application for the Façade Program funds.

Presentation of Audit for Fiscal Year 2015-2016

John Chamberlin of Van Gorder, Walker, & Co, Inc. discussed a slide presentation about the audit noting that there were no items of non-compliance. Discussion on the audit report and the management letter. The City's reserves are still behind the goal of having three months of cash on hand, but they are higher than the previous year. There were no deficiencies or weaknesses in internal control.

Motion by Mr. Boone, second by Mr. Williams, to approve the minutes from the meeting on April 13, 2017. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Dreyer advised that the Fire Department received an AFG grant that will allow them to purchase new fire hoses to replace the hoses from the 1970s.

Public Works

Mr. Walkenhorst discussed his report, including the status of Riverfront Commons.

Code Enforcement

Mr. Garner discussed his report, advising that there are 74 active open cases. There were 35 delinquent rental license citations sent out, which was an improvement over last year.

Police Department

Chief Smith reminded residents to lock their cars and not leave valuables in them. The City was awarded a \$1,000.00 check by [Norfolk Southern] to put toward public safety.

MAYOR’S REPORT

Mayor Wynn attended the Kenton County Planning Commission meeting where the text amendment regarding the parking in the downtown business district was approved.

CITY ADMINISTRATIVE OFFICER’S REPORT

Ms. Chamberlain thanked the Finance Committee and former Finance Committee for their work. Discussion on the status of Ludlow Yards; discussion on the status of the Municipal Parking Lot and Train Viewing Platform. Ms. Chamberlain thanked Ms. Sparks and Alice Margolen for working on an upgrade to the tax collection software to allow for online payments. Ms. Chamberlain thanked Southbank for organizing the recent Riverfront Commons Groundbreaking Ceremony.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

Paula Grazsus inquired about whether the City intends to pursue the lawsuit against Ludlow Youth Football. Mayor Wynn advised that the matter could not be discussed because it is in litigation.

UNFINISHED BUSINESS

None

NEW BUSINESS

Vote to Approve the Audit for Fiscal Year 2015-2016

Motion by Mr. Boone, second by Mr. Amann, to approve the audit for Fiscal Year 2015-2016. Following a voice vote, motion carried: all ayes.

Vote to Amend the Time of the Caucus Meeting and Call a Special Meeting

Motion by Mr. Amann, second by Mr. Williams, to change the time of the caucus meeting on May 25, 2017 to 6:30 p.m. to accommodate for a special meeting at 7:00 p.m. on May 25, 2017, for discussion on parks; discussion on the budget for fiscal year 2017-2018; and a first reading of Ordinance 2017-2 An Ordinance Setting the Budget for Fiscal Year July 1, 2017 Through June 30, 2018. Following a voice vote, motion carried: all ayes.

COUNCIL WORK GROUP REPORTS

Finance – Mr. Boone and Mr. Amann recently met with Mayor Wynn and Ms. Chamberlain to review the budget. Mayor Wynn requested that Council review the draft of the budget and contact him with any questions.

Public Works – No report.

Safety – No report.

Motion by Mr. Boone, second by Mr. Whiteley, at 7:35 p.m. to enter into Executive Session pursuant to KRS 61.810 (1)(b) for discussion on future acquisition of real property and KRS 61.810 (1)(c) for discussion on pending litigation. Motion carried, all ayes.

.....

Upon coming out of Executive Session, motion by Mr. Amann, second by Mr. Whiteley, to authorize Mr. Otis to bid for the acquisition of Ernie's Bar [333-335 Elm Street]. Following a roll call vote, motion carried: all ayes.

Motion by Mr. Williams, second by Mr. Boone, to adjourn the meeting.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Kenneth Wynn, Mayor